



This form is also available at [www.manulife.ca/GRO](http://www.manulife.ca/GRO) in the 'Manage your plan' section.

**Send us stuff online**

Send us your completed form by signing in to your online account at [Manulife.ca/GRO](http://Manulife.ca/GRO).

Look for **Send documents** in your homepage under the 'My Account' tab.

**Not signed up yet?**

Access your savings anytime, using our secure website. Go to [Manulife.ca/GRO](http://Manulife.ca/GRO) and click 'Sign in' to get started.

**Please print clearly in the blank boxes.  
Remember to sign and date the form.  
If a member belongs to more than one plan,  
complete a separate form for each plan.**

### General information

Group policy number		Member number		Customer number <b>Manulife use only</b>	
Last name of member			First name		Middle initial
Mailing address (number, street and apt. number)					
City	Province	Postal code	Telephone number	Ext	
Email (if applicable)					

### Transfer type

- Transfer to an individual plan with Manulife
- Transfer to another financial institution

### Transfer amount

- Full transfer of all funds

**Note:** The annual minimum amount (before completion of the transfer) will be withdrawn and deposited to the same financial institution as your scheduled payments.

- Partial transfer amount

Gross dollar amount \$
---------------------------

Include Group IncomePlus investments in the withdrawal request:  Yes  No

If you do not make an election, the default election will be NO. If you selected YES and your withdrawal amount exceeds your eligible Guaranteed Annual Income Amount for this year, the withdrawal will result in a reduction in your Guaranteed Benefit Base and your guaranteed retirement income. For more information, please log in to the Plan Member secure site at [www.manulife.ca/GRO](http://www.manulife.ca/GRO) and review **The Group IncomePlus Bold Print brochure GP5456E**.

**Optional:** You can choose which funds you want to withdraw from.

The amounts you indicate below should equal the gross dollar amount.

Fund code	Amount to be transferred \$	Fund code	Amount to be transferred \$
Fund code	Amount to be transferred \$	Fund code	Amount to be transferred \$

### Transfer information

Please ensure any appropriate transfer forms are attached.

**Note:** New Brunswick Locked-in Funds Transfer Form 3.2 must be completed and received prior to transfer. This form is available online at: [www.gnb.ca](http://www.gnb.ca).

What type of plan are the funds being transferred to?

- |  |               |                                       |               |
|--|---------------|---------------------------------------|---------------|
| <input type="checkbox"/> RRIF / LIF /LRIF / PRIF /RLIF | Policy Number | <input type="checkbox"/> RRSP         | Policy Number |
| <input type="checkbox"/> Annuity                       | Policy Number | <input type="checkbox"/> Pension Plan | Policy Number |

Name of new financial institution			
Mailing address (number, street and apt. number)			
City	Province	Postal code	

---

## Signature(s)

I understand that I have made a selection from the withdrawal options listed and I require no further information on these options. Where locked-in funds are being transferred, I agree that they will be administered in accordance with applicable legislation.

I acknowledge that making a withdrawal from Group IncomePlus investments in excess of my eligible Guaranteed Annual Income Amount for this year will reduce my Guaranteed Benefit Base and guaranteed retirement income. I further understand that it is a criminal offence for anyone to knowingly make a false declaration and / or make or use a false document.

If I am transferring Group IncomPlus investments, I understand that this transaction will affect my Group IncomePlus benefits.

Member's signature	Date signed (dd/mm/yyyy)
Irrevocable Beneficiary's signature (if applicable)	Date signed (dd/mm/yyyy)



### Got something to send to us?

Send us your completed form online by signing in to your online account at [Manulife.ca/GRO](https://Manulife.ca/GRO).

Look for **Send documents** in your homepage under the 'My Account' tab.

**Send documents** is faster and safer than email.

### Not signed up yet?

Access your savings anytime, using our secure website.

Go to [Manulife.ca/GRO](https://Manulife.ca/GRO) and click 'Sign in' to get started.

You'll need your unique customer number and social insurance number to join. You can find your unique customer number on your welcome letter or a recent statement.

---

## Mailing instructions

Send your completed form to:

### **Manulife**

Group Retirement Solutions  
2000 Mansfield, Suite 1410  
MONTRÉAL QC H3A 3A2