

## Contribution to your Tax-Free Savings Account (TFSA)

Please print clearly in the blank boxes.

To make a lump sum contribution to your Manulife Group Tax-Free Savings Account:

1. Complete this lump sum contribution form.
2. Write your group policy number on the back of your cheque.
3. Attach your cheque made payable to Manulife to your completed form.



This form is also available at [www.manulife.ca/GRO](http://www.manulife.ca/GRO) in the 'Manage your plan' section.

### Send us stuff online

Send us your completed form by signing in to your online account at [Manulife.ca/GRO](http://Manulife.ca/GRO).

Look for **Send documents** in your homepage under the 'My Account' tab.

### Not signed up yet?

Access your savings anytime, using our secure website. Go to [Manulife.ca/GRO](http://Manulife.ca/GRO) and click 'Sign in' to get started.

### Your personal information

Plan Sponsor/Employer		Group policy number		Customer number	
Last name			First name		Middle initial
Mailing address (number, street and apartment number)					
City	Province	Country	Postal Code	Telephone number*	Ext.*

*\*These fields are optional.*

### Identity document

Government Issued Identification (choose one):

Canadian Passport	Birth Certificate	Driver's Licence	Canadian Citizenship Card	Other
Document Number:			Expiry Date:	
Issued by: (example: Ontario)				

### Your lump sum contribution

Please process this contribution using the following fund direction:

Same as my regular contribution

**OR**

As I have indicated below

Total amount of contribution \$ \_\_\_\_\_

#### Investment direction(s) for the lump sum only

Fund code names and contribution details appear online at [www.manulife.ca/GRO](http://www.manulife.ca/GRO) or in the Group Investment Report.

Fund code	Fund name	\$	%
		\$	%
		\$	%
		\$	%
		\$	%
		\$	%
		\$	%
		\$	%

**Must equal 100%**

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## Please sign here

Your signature	Date signed (dd/mmm/yyyy)
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### Got something to send us?

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**Send documents** is faster and safer than email.

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You'll need your unique customer number and social insurance number to join. You can find your unique customer number on your welcome letter or a recent statement.

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## Mailing instructions

Send your completed forms to the address below.

### If you live outside of Quebec:

**Manulife**  
Attn: GRS Client Services  
P.O. Box 396  
Waterloo, ON N2J 4A9

### If you live in Quebec:

**Manulife**  
Group Retirement Solutions  
2000 Mansfield, Suite 1410  
Montréal, QC H3A 3A2